

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

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JAMES ANDERSON and JOHN O'MEARA,
as Trustees and Fiduciaries of the Local 966
Welfare Trust Fund,

Plaintiffs,

-v.-

736 WILLOUGHBY HOUSING
DEVELOPMENT FUND CORPORATION d/b/a
LISA MANAGEMENT, INC. d/b/a EMERGE
ASSOCIATES LLC, LINCOLN N. VAN BUREN
HOUSING DEVELOPMENT FUND COMPANY,
INC., d/b/a LISA MANAGEMENT, INC., d/b/a
EMERGE ASSOCIATES LLC., S. RICHARDS
INC., d/b/a LISA MANAGEMENT, INC. d/b/a
EMERGE ASSOCIATES LLC, and EMERGE
ASSOCIATES LLC, d/b/a/ LISA
MANAGEMENT, INC.,

Defendants.
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**SCHEDULING ORDER FOR
DAMAGES INQUEST**

20-CV-4137 (PGG) (JLC)

JAMES L. COTT, United States Magistrate Judge.

On December 10, 2020, Judge Gardephe granted a default judgment against defendant 736 Willoughby Housing Development Fund Corporation ("Willoughby") (Dkt. No. 63) and referred this case to me to conduct an inquest into damages (Dkt. No. 64).

"[E]ven when the defendant defaults and is not present to object, damages must be based on admissible evidence." *Am. Jewish Comm. v. Berman*, No. 15-CV-5983 (LAK) (JLC), 2016 WL 3365313, at *4 (S.D.N.Y. June 15, 2016) (quoting *House v. Kent Worldwide Mach. Works, Inc.*, 359 F. App'x 206, 207 (2d Cir. 2010)) (citations omitted), *adopted by* 2016 WL 4532201 (S.D.N.Y. Aug. 29, 2016). In the

context of a default, allegations in a pleading pertaining to damages are not deemed admitted. *Nat'l Photo Grp., LLC v. Bigstar Entm't, Inc.*, No. 13-CV-5467 (VSB) (JLC), 2014 WL 1396543, at *2 (S.D.N.Y. Apr. 11, 2014) (citing *Finkel v. Romanowicz*, 577 F.3d 79, 84 (2d Cir. 2009)), *adopted by* 2014 WL 5051275 (S.D.N.Y. Oct. 8, 2014). Rather, “a plaintiff must submit sufficient evidence, in the form of detailed affidavits and other documentary materials to enable the district court to ‘establish damages with reasonable certainty.’” *Id.* (quoting *Transatlantic Marine Claims Agency, Inc. v. Ace Shipping Corp.*, 109 F.3d 105, 111 (2d Cir. 1997)) (internal citations omitted); *see also* Fed. R. Civ. P. 55(b)(2).

Accordingly, it is hereby **ORDERED** that:

1. Plaintiffs have previously filed motion papers and may already have satisfied the requirements in support of their damages application (Dkt. Nos. 47-51). In the normal course, the Court would require the filing of Proposed Findings of Fact and Conclusions of Law concerning all damages and any other monetary relief permitted under the entry of default judgment. Given their prior submissions, plaintiffs may supplement their motion papers or confirm that they are not submitting anything further because they believe their submissions are sufficient no later than **January 8, 2021**. Plaintiffs shall include with such service a copy of this Order. To the extent further submissions are made, they shall contain a concluding paragraph that succinctly summarizes what damage amount (or other monetary relief) is being sought, including the exact dollar amount.

2. If plaintiffs choose to submit additional papers, the Proposed Findings of Fact should specifically tie the proposed damages figures to the legal claims on which liability has been established; should demonstrate how plaintiffs have arrived at the proposed damages figures; and should be supported by one or more affidavits, which may attach any documentary evidence establishing the proposed damages. Each Proposed Finding of Fact shall be followed by a citation to the paragraphs of the affidavits and or page of documentary evidence that supports each such Proposed Finding. To the extent the Proposed Findings contain any allegations regarding liability, the Proposed Findings should cite to the appropriate paragraph of the complaint.

Any request for attorneys' fees must be supported by contemporaneous time records showing, for each attorney, the date of service, the hours expended, and the nature of the work performed. Counsel should file an affidavit providing the number of years each attorney has been admitted to the bar and their hourly rate. Counsel should also include charts related to any fees that they are seeking, in terms of hours and number of attorneys, if appropriate. The Conclusions of Law shall include a paragraph or paragraphs setting forth the legal basis for any requested award of attorney's fees, including why, if applicable, the number of attorneys involved are entitled to fees. Finally, counsel should provide documentary evidence justifying an award of costs.

In lieu of conclusions of law, plaintiffs may submit a memorandum of law setting forth the legal principles applicable to plaintiffs' claim or claims for damages

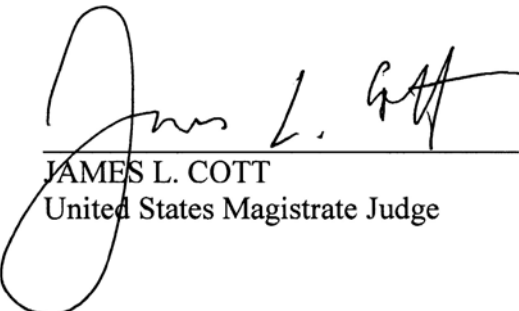
(including but not limited to the legal basis for any claim for interest or attorneys' fees). Plaintiffs' papers must include an affidavit from someone with personal knowledge, setting forth the facts which establish liability, the proposed damages amount, and facts which establish that the Court has both personal jurisdiction over the defendants, and jurisdiction over the subject matter.

Willoughby shall send to plaintiffs' counsel and file with the Court their response, if any, to plaintiffs' submissions no later than **January 22, 2021**.

3. The Court hereby notifies the parties that it may conduct this inquest based solely upon the written submissions of the parties. *See Bricklayers & Allied Craftworkers Local 2, Albany, N.Y. Pension Fund v. Moulton Masonry & Const., LLC*, 779 F.3d 182, 189 (2d Cir. 2015) (quoting *Action S.A. v. Marc Rich & Co.*, 951 F.2d 504, 508 (2d Cir. 1991)); *Cement & Concrete Workers Dist. Council Welfare Fund, Pension Fund, Annuity Fund, Educ. & Training Fund & Other Funds v. Metro Found. Contractors Inc.*, 699 F.3d 230, 234 (2d Cir. 2012) (citation omitted). To the extent that any party seeks an evidentiary hearing on the issue of damages, such party must set forth in its submission the reason why the inquest should not be conducted based upon the written submissions alone, including a description of what witnesses would be called to testify at a hearing and the nature of the evidence that would be submitted.

SO ORDERED.

Dated: December 11, 2020
New York, New York



JAMES L. COTT
United States Magistrate Judge